

## TERMS OF REFERENCE

<b>Title</b>	International Research Consultant on Gender Equality and Women’s Rights perspectives in the Development of Mini Grid Rules and Regulations, UN Women, Myanmar
<b>Purpose</b>	Produce a Research Report on Gender Equality and Women’s Rights perspectives in the Development of Mini Grid Rules and Regulations, Myanmar and Design and Present Report at Validation Workshop
<b>Location</b>	Yangon, Myanmar with travel to Shan State and Nay Pyi Taw
<b>Contract Duration</b>	5 <sup>th</sup> May 2017 to 31 <sup>st</sup> August 2017
<b>Contract Supervisor</b>	Head UN Women, Myanmar

### I. Background

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.

Placing women’s rights at the center of all its efforts, UN Women will lead and coordinate the United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world. It will provide strong and coherent leadership in support of Member States’ priorities and efforts, building effective partnerships with civil society and other relevant actors.

The UN Women Office in Myanmar focusses on gender responsive governance, peace and security with a significant component of its work on the immediate peace process and on women’s economic empowerment. Among sectoral areas of focus in the realm of women’s economic empowerment, UN Women, Myanmar works on Women’s Access to Energy and Energy Entrepreneurship.

At around 30% (16% for rural households), Myanmar has one of the lowest electrification rates in the world. An estimated 7.2 million households in Myanmar do not have access to electricity. This means that women in particular lack access to electricity for both domestic and productive use. The new government has prioritized the achievement of universal energy access by 2030 for its 50 million citizens. With the passage of a new National Electrification Plan (NEP) and the election of a new democratically elected government in 2015, the Government of Myanmar is now making a concerted effort to electrify all remaining households by 2030 – a massive undertaking which requires coordinated on-grid and off-grid efforts.

The NEP outlines various options for rural, off-grid electrification. Solar home systems and isolated mini-grids are written into the plan as a means of pre-electrification before the arrival of the national grid in the later phases of the NEP rollout. In particular, mini-grids which are built to meet the national grid quality standard may also afford opportunities for interconnection or private leasing of the mini-grid distribution network in the future. The government is currently developing rules and regulations governing mini grids.

UN Women, Myanmar's work on energy focusses on research, gender responsive policy reform and energy entrepreneurship in relation to mini grids. UN Women in partnership with GIZ seeks to hire an International Consultant to undertake data collection and analysis, that together with literature assessments, informs a review of the rules and regulations governing mini-grid development from a gender equality and women's rights perspective. The draft gender sensitive review of the mini-grids with policy recommendations will be presented at a consultation with government and other partners and feedback incorporated, to produce the final document.

## II. Objectives of consultancy

- To produce a publication that reviews the rules and regulations governing mini-grid development from a gender equality and women's rights perspective, based on existing literature review and field consultations with relevant stakeholders
- To design a validation workshop, and provide all technical content, including present the findings of the fore-mentioned review with policy recommendations at this workshop and incorporate all recommendations emanating from the workshop and reviews by UN Women to produce the final publication in UN Women standard format.

## III. Duties and Responsibilities

The Consultant will work under the direct supervision of the Head of UN Women, Myanmar to ensure achievements of following tasks and deliverables:

### *Knowledge Production*

- Undertake a desk review of existing literature on gender and energy and mini grid rules and regulations from a gender perspective in Myanmar and other countries.
- Design and undertake field consultations with strategic stakeholder groups in Yangon, Shan, Nay Pyi Taw and with non-Yangon-based stakeholder via virtual media, and prepare an brief inception report with an outline and findings
- Produce a draft publication reviewing rules and regulations governing mini grids from a gender equality and women's rights perspective, drawing on literature review and findings of consultations
- Design a validation workshop and provide all technical content to, including present findings of the draft publication reviewing rules and regulations governing mini grids from a gender equality and women's rights perspective, at the workshop.
- Incorporate all recommendations emanating from the workshop and feedback from UN Women and GIZ to produce the final publication
- Finalize and produce the final publication in UN Women standard format.

## IV. Expected Deliverables

No.	Tasks & Deliverables	Target dates
1.	Literature review, field consultations (design/undertake) and inception report  <u>Deliverables:</u> Inception report on gender and energy and mini grid rules and regulations from a gender perspective in Myanmar and other countries	15 <sup>th</sup> June, 2017
2.	Zero Draft Publication and UN Women's comments incorporated  <u>Deliverables:</u> Draft publication	3 <sup>rd</sup> July 2017

No.	Tasks & Deliverables	Target dates
3.	Workshop designed and technical content produced (concept note, agenda, draft publication, pre and post evaluation questionnaires prepared and analyzed, feedback noted)  <u>Deliverable:</u> Concept note, agenda, draft publication, pre & post evaluation analysis	1 <sup>st</sup> August 2017
4.	Recommendations from workshop/feedback from UN Women/GIZ incorporated  <u>Deliverable:</u> Workshop report with incorporated comments/feedback/recommendation from UN Women and GIZ	6 <sup>th</sup> August 2017
5.	Final publication produced in UN Women standard format  <u>Deliverable:</u> Final publication with UN Women's publication guideline	31 <sup>st</sup> August 2017

*\*Payment will be made upon submission of deliverables with an approval of Head UN Women Myanmar*

#### **V. Contract period and work locations**

The consultant will be based in Yangon, Myanmar and working at UN Women Myanmar Project Office as required. Round trip airfare from consultant original country to Yangon, Myanmar will be reimbursed by UN Women. The consultant might be requested to travel on mission to Nay Pyi Taw and Shan State for which travel costs and Daily Subsistence Allowance (DSA) will be provided. Travel Authorization will be granted to the consultant prior to the travel dates.

#### **VI. Required Qualifications**

- Master's degree or equivalent in development related disciplines, gender studies, international relations, energy, law or other social science fields.
- Minimum 5 years of relevant work experience in the area of energy with demonstrable experience in the realm of gender and energy
  - analytical work and knowledge generation in gender equality and women's rights perspectives and energy
  - review of energy related legislation, including from a gender perspective
  - designing and running advocacy and capacity building initiatives, especially workshops on women, peace and security
- Work on and knowledge of gender issues, especially gender and energy issues in Myanmar is an asset
- Excellent command of English (oral and written), other UN languages an asset.

#### **VII. Evaluation Criteria**

Applications will be evaluated based on the cumulative analysis.

- Technical Qualification (100 points) weight; [70%]
- Financial Proposal (100 points) weight; [30%]

A two-stage procedure is utilised in evaluating the applications, with evaluation of the technical application being completed prior to any price proposal being compared. Only the price proposal of the candidates who passed the minimum technical score of 70% of the obtainable score of 100 points in the technical qualification evaluation will be evaluated.

**Technical qualification evaluation criteria:**

The total number of points allocated for the technical qualification component is 100. The technical qualification of the individual is evaluated based on following technical qualification evaluation criteria:

Technical Evaluation Criteria	Obtainable Score
<b>A) Education</b> ✓ Master's degree or equivalent in development related disciplines, gender studies, international relations, energy, law or other social science fields	20
<b>B) Experience and skills</b> ✓ Minimum 5 years of relevant work experience in the area of energy with demonstrable experience in the realm of gender and energy <ul style="list-style-type: none"> <li>○ analytical work and knowledge generation in gender equality and women's rights perspectives and energy</li> <li>○ review of energy related legislation, including from a gender perspective</li> <li>○ designing and running advocacy and capacity building initiatives, especially workshops on women, peace and security</li> </ul> ✓ Work on and knowledge of gender issues, especially gender and energy issues in Myanmar is an asset	70 %
<b>C) Language skills</b> ✓ Excellent command of English (oral and written), other UN languages an asset.	10 %
<b>Total Obtainable Score</b>	<b>100 %</b>

Only the candidates who have attained a minimum of 70% of total points will be considered as technically-qualified candidates who may be contacted for validation interview.

**Financial/Price Proposal evaluation:**

- Only the financial proposal of candidates who have attained a minimum of 70% score in the technical evaluation will be considered and evaluated.
- The total number of points allocated for the price component is 100.
- The maximum number of points will be allotted to the lowest price proposal that is opened/evaluated and compared among those technical qualified candidates who have attained a minimum of 70% score in the technical evaluation. All other price proposals will receive points in inverse proportion to the lowest price.

**VII. Submission of application**

Interest candidates are encouraged to submit electronic application to [hr.bangkok@unwomen.org](mailto:hr.bangkok@unwomen.org) with -cc to [ketsara.naunpunyong@unwomen.org](mailto:ketsara.naunpunyong@unwomen.org) , not later than **25<sup>th</sup> April, 2017**, COB.

*Submission package includes:*

- Updated CV
- Personal History Form(P11) Personal History Form (P11 Form) can be downloaded from <http://asiapacific.unwomen.org/en/about-us/jobs>

- Sample of published publication or articles in gender/energy issues
- Financial proposal: the financial proposal shall specify a lump sum amount breaking down the professional fee for each deliverable, and travel related cost (i.e. round trip airfare from consultant original country to Yangon, Myanmar, visa fee. Please see the financial proposal template as below:

Items	Amount (USD)
<b>1. Lump Sum fee</b> <i>(equivalent to daily fee x no. of days)</i>	
✓ Inception report on gender and energy and mini grid rules and regulations from a gender perspective in Myanmar and other countries	
✓ Draft publication	
✓ Concept note, agenda, draft publication, pre & post evaluation analysis	
✓ Workshop report with incorporated comments/feedback/recommendation from UN Women and GIZ	
✓ Final publication with UN Women’s publication guideline	
<b>2. Round trip airfare from original country to duty station</b>	
<b>3. Others (please provide details as applicable)</b>	
<b>Total Financial Proposal</b>	

#### VIII. Payments

Payments for this consultancy will be based on the achievement of each deliverable and certification that each has been satisfactorily completed. Payments will not be based on the number of days worked but on the completion of each stated deliverable within the indicated timeframes.